1. Go to trollweb.trnty.edu. Select the tab labeled “Student Portal.”
2. Log onto your student portal account.
3. On the side tool bar, scroll down and find “My Student Life” tab.
4. Select the “Student Life Policies.”
5. Read this page, then check the box at the bottom next to “I acknowledge that I have read...” Select The button “Submit” below the box.
6. Under the “My Student Life” tab, select “Student Financial Agreement.”
7. Read through this page and click the box next to “By clicking this button, I affix my electronic signature.” Select the button “Submit” below the box.
8. Under the “My Student Life” tab, select “Emergency Contacts.” Fully complete the fields on this page, click the box next to “I have reviewed the above information...” Select the button “Submit” below the box.
9. Under the “My Student Life” tab, select the “Student Contact Information Consent.”
10. Complete all fields on this page. If you wish not to be included in the emergency notification system, check the next to “I do not give my consent to be included in the emergency notification...” Then, check the box next to “I have reviewed the above information.” Select the button “Submit” below the box.
11. For students living in on campus housing, under the “My Student Life” tab, select “Residence Hall Occupancy Agreement...”. Select the box next to “By clicking this button, I affix my electronic signature to acknowledge...”
12. Located under the “Student Life” tab is the FERPA Form. Completing this form is optional. However, you must provide a signature by clicking the box and selecting “Submit.”
13. Once you have finished filling out your student portal forms, please select the blue button that says, “Back to login.”
How to register your vehicle on campus

1. Registration can be accessed on your student portal through trollweb.trnty.edu or portal.trnty.edu
2. Double-check that you are registering your vehicle for the 2019-20 school year once you log in
3. Under the “Vehicle Registration” tab, select “Automobile” and complete the required information
4. Once you complete the online registration form, it will take around two business days for your sticker to be processed
5. All parking passes can be picked up in the Student Life Office on the second floor of the Jennie Huizenga Memorial Library

If you need any assistance, please contact the IT HelpDesk at (708) 239-4858 or helpdesk@trnty.edu